



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Deciding when to scrutinise - prioritisation checklist

Does the issue have a potential impact for the population of Cherwell?

Is it an issue of community concern?

Does the issue match the strategic aims of the council?

Will the scrutiny activity improve the overall performance and value for money provided by the council?

Is it likely to get results?

Is it an issue of concern to partners and stakeholders?

Are there adequate resources to do the scrutiny?

Is the activity timely?

Yes
Yes
Yes
Yes
Yes
Yes
?
Yes

No

If the answers to the above questions are mainly YES prepare a review scoping document and add to the work programme.

If the answers to the above questions are mainly NO refer the issue back. No further action required.



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Planning the scrutiny review

(Use this form to plan the work
of a Review or Task & Finish Group)

Review of Secondary Education Attainment Levels In Cherwell

Purpose of Review Specify exactly what the Scrutiny Review should achieve and refer where possible to VFM issues of service cost, service performance and/or customer satisfaction.	To ascertain what measures are being taken to raise attainment levels within State Secondary Schools within Cherwell and what contributions if any the District Council can make with partners to help raise attainment levels. This relates to the strategic target of creating a District of Opportunity. This is particularly timely with the announcement of the Governments new education policies.
Indicators of Success What factors/outcomes will demonstrate that this Scrutiny Review has been a success.	CDC will be fully aware of the measures being taken to raise attainment within the District. Opportunities can be identified for partnership working with County and Schools within the District.
Methodology/ Approach What types of enquiry will be used to gather evidence	Evidence will be gathered from parents, pupils, County Council Officers and Members, teachers and head teachers and possibly external interest groups through witness sessions and 1 to 1 interviews.
Target body for Recommendations Executive, Council, Other/Partners	Executive, County Council, Schools
Key dates Identify key meeting dates and any deadlines for reports or decisions	End of municipal year
Risks Identify any weaknesses and barriers to success	Reluctance from County Council and Schools to engage
Witnesses/ Experts/ Site Visits Who, why and when	County Council Officers and Cabinet Members. Head Teachers, teachers, Parents, Pupils basically those stakeholders in education.
Publicity & Media Do we need to publicise the review to encourage community involvement? what sort of media coverage do we want?	<ul style="list-style-type: none">Will this review be subject to a press embargo? NoCDC press contact: ?Spokesperson for Scrutiny Review: Dan Sames
Resources & Budget <ul style="list-style-type: none">specialist staff / external supportconsultation / research	To be quantified
Completed by:	Date: Cllr Dan Sames
Approved by Overview & Scrutiny Committee:	Date: